

CITY OF SCHERTZ

1400 Schertz Parkway
Schertz, Texas 78154
210-619-1150
FAX: 210-619-1159

PLANNING MANAGER

FT Planning Manager. This is a full time position under the supervision of the Director of Development Services. Supervises the Planning and Zoning Division and provides highly responsible and complex administrative guidance and support to department staff, the Planning and Zoning Commission, Board of Adjustment and City Council concerning planning and development related issues. Performs complex long range planning projects, supervising and overseeing current and short range planning projects. Assists in the planning and oversight of the activities and operations of the Planning and Zoning Division including, but not limited to comprehensive planning, zoning, subdivision, and other site development related activities and programs. Works closely with the Inspections Division as projects pertain to construction, development, enforcement of the Unified Development Code and related permit and inspection activities. **Required:** At least eight (8) years of Planning experience to include at least four (4) years of management experience or any equivalent combination of experience and training that provides the required knowledge, skills, and abilities. Bachelor's degree from an accredited college or university with major coursework in Planning, Geography, Landscape Architecture or a related field. Valid Class "C" Texas Driver's License (TDL) or obtain within 6 months of the date of hire required. American Institute of Certified Planners (AICP) certified or ability to obtain certification within one (1) year of the date of hire. **Preferred:** Four (4) years of management experience desirable. Master's Degree preferred.

Salary: DOQ with excellent benefit pkg.

Pre-emp medical exam and drug test required if tentative employment offer employment is made.

Apps avail at www.schertz.com. Close out date: November 7, 2011.

City of Schertz is an EOE.

UMAST Website Ad 24 Oct 11